

CHAPERONE HANDOUT

Thank you for your support and desire to be an important part of your student's experience at camp! Chaperones are vital to the success and impact of a trip such as this. Below you will find general duties and expectations to help you better understand our program.

General Duties:

- Please keep a positive attitude at all times! The students feed off your attitude especially in new situations.
- Keep track of your students at all times. Students should never be alone (buddy system) and their chaperone should always know where they are.
- There must be at least one chaperone at each and every activity the students participate in.
- Please make sure students arrive prepared and on time to each class. They will need various things for each class. Please help keep them on track.
- Be supportive of the instructors in class; please do not undermine them in front of the students.
- Please bring up any concerns with your group leader, your MSA group leader or the MSA Camp Director. The Camp Director will be checking in frequently.
- Please help encourage the kids to keep a neat and complete journal throughout their time at camp.
- Kids are expected to TRY each and every activity.
- You may be asked to help keep track of points for your group.
- Your MSA leader may need help playing some games and remembering teams and points so he/she can get them recorded.
- Help get your students in and out of wetsuits. MSA staff will not be in physical contact with your students so we rely heavily on chaperones in the wetsuit area.
- Please remind the kids to shuffle their feet in the ocean to avoid stingray stings.
- Your students will be making up skits for the last night of camp. You are asked to not be in the skit, but the kids would love your help in creating and making them amazing!
- Please help the kids to clean up after each lab.
- Please help campers to keep track of their journals, pens, pencils, towels, sunscreen, water bottles etc.
- Please be quick to help your students stay focused in class.
- MSA serves many different groups with many different discipline policies; please take care of your own discipline in and out of class.
- Parents should not be in the same breakout group as their child.
- Report any facility damages or safety issues to your group leader or Camp Director immediately.
- Please follow the schedule assigned to you. There are many factors that go into making your itinerary. If you have questions or concerns please work it out with your Camp Director.
- Please support "getting along" with all groups at camp.
- KP is Kitchen Patrol. Each group will have at least one meal where they get to help set up the dining hall and clean it up at the end of the meal. This involves taking chairs down before the meal, then after to wipe down the tables, stack chairs, sweep, and spot mop. You will have an MSA staff assigned to help oversee this but they count on chaperones' help to direct students.
- Oversee cleaning on your last day of camp. Students are responsible to leave their cabins and bathrooms tidy. The cabins must also be swept and mopped on the last day of your trip.

Help Enforce Camp Rules

Camp boundaries- Please stay in camp. No going up the hills beyond the cabins, in the maintenance yard or down the maintenance road, out to back camp or in the water without a lifeguard.

No throwing rocks.. ever.

No swinging on ropes.

No matches or fire of any kind.

Do not feed wildlife.

Drink lots of water.

Conserve water, especially in the shower.

Swim only when a lifeguard is present.

Enforce quiet hours at night (10pm -7am). Students need to be in their bunks between these times and be as quiet as possible.

- **Note:** The following behaviors will result in immediate dismissal of camp: Fighting, stealing, possession of illegal substances or weapons, refusal to obey rules and any other behavior that puts others at risk. You are responsible for enforcing the rules of camp.

Emergencies

There is a 1st Aid box located in the Helm for chaperones and teachers to administer minor first aid needs. Please check with the lead teacher and/or Camp Director to call 911 in case of emergency. The paramedic dispatch from Two Harbors will be in by boat within 15 min. If the child needs to be taken for medical care, a chaperone must go with them. All Camp Emergency - for a fire/major natural disaster you will hear a loud siren. Please line up in your letter groups in front of the dining hall.

Just For You

There is a coffee and tea bar for ADULTS ONLY. Please do not make your students coffee or tea but enjoy it yourselves! There is a designated smoking area. It's the ONLY place where smoking is allowed at camp. Sorry, there is no internet available.

Chaperone Swim Test- If you are interested in enjoying the water with your students you will need to pass our chaperone swim test on the first day of camp. For kayaking the requirement is to kayak out (about 25 yards) flip the kayak over, get back in and paddle back to shore. YOU CAN DO IT!!

We try to be as accommodating as possible so if you have any needs please let us know!

I, _____, have read and agreed to the responsibilities as a chaperone:

Signature of chaperone:	Date:
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