

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

**V.**

**Board Policies Covering All Unrepresented Classified Employees**

Board Policy No. 4407:            EVALUATION PROCEDURE

- A.     The District retains sole responsibility for the evaluation and assessment of the job performance of each employee, and except as required by law, the implementation and administration of the procedures for such evaluation and assessment is solely within the discretion of the District.\
  
- B.     The Superintendent shall establish appropriate evaluation forms and procedures so that classified employees may be evaluated. Evaluation forms shall be placed in the personnel files of classified employees.

Date Policy Adopted By The Board: September 25, 2001