

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

USE OF DISTRICT VEHICLES

BP 3004

Business and Noninstructional Operations

- A. The Superintendent or designee shall ensure that all employees understand that personal use of District property is prohibited and that violation may be cause for disciplinary action.

- B. District owned vehicles are to be used by District employees for school district business only and may not be used for personal business. District employees' personal vehicles may be used, with the proper authorization from the principal or department head, for school district business.

- C. District vehicles are to remain on District property when not in use and shall not be driven by employees to commute to and from work. An exception to this policy will only be allowed with the approval of the Superintendent or designee.

Legal Reference:

Education Code §35160 Authority of governing boards

Vehicle Code §16002 Report of a motor vehicle accident in an employer owned vehicle

Government Code §8350-8357 Drug-free workplace

Code of Regulations, Title 13 §1200-1293 Motor carrier safety

Labor Code §6404.5; 20 USC 6083

Code of Federal Regulations, Title 49 382.205, On-duty use , 382.207 Pre-duty use, 382.209 Use following an accident

Date Policy Adopted By The Board: January 10, 2012